

Heramba Chandra College
Internal Quality Assurance Cell
23/49, Gariahat Road, Kolkata-700029

Proceedings of the Meeting of the Internal Quality Assurance Cell held on July 05, 2014 at 4 pm in the Rector's Room of the College

Dr Nabanita Chakrabarti , IQAC, Coordinator proposed name of Dr Indrani Mitra, Teacher-in Charge, to preside over the meeting.

Dr Indrani Mitra took the chair.

The meeting starts with a short prayer offered by Mrs Sunanda Roychowdhury.

Item Number 1: To confirm the proceedings of the last meeting and matters arising thereof.

Proceedings were read and confirmed.

Item Number 2: To Finalise Academic Calendar

Dr Nabanita Chakrabarti placed a draft academic calendar before the meeting.

The academic calendar was accepted by all the members.

Item No. 3: Modernisation of evaluation

Ms Chhaya Banerjee explained the concepts of dual evaluation, self and peer evaluation. She emphasized that in the teachers' meeting same were discussed and it was agreed that some departments, like History or Education would introduce those in the present session. She also told that open book examination might also be introduced.

All members agreed to her proposals.

Item No. 4: Innovative Teaching Learning

Ms Chhaya Banerjee said that she had explained the concept of Bloom's Taxonomy, Capsule Teaching in the meeting with the teachers. Commerce and Education had accepted to introduce the same from the next session.

It was decided that such innovative methods be tried in all Departments, as far as practicable.

Item Number 5: Classes during vacation

It was discussed and decided that for supplementing college days every effort should be tried to teach on summer recess and university examination days.

TCS said that this was being continued since last to summer recess and would be continued in future also.

Item Number 6: Seminar by SPREAD

SPREAD, an age old initiative of the Economics Department, needed to be revived.

Mr Amit Dasgupta told that to do the same an International Seminar might be organized in December-January, when Indian Economists from abroad used to visited India and the Cost would be less.

It was decided that SPREAD would organize such a seminar in December-January.

Item Number 7: Continuation of Remedial Classes

IQAC co-ordinator reported that remedial classes were being taken.

It was decided that the it was to be continued.

Item Number 8: Departmental Seminar

IQAC co-ordinator reported that last year 2 Departmental seminars were organized, in –house, where papers were presented by the students of Bangla and English Departments.

She reported that apart from those seminars, History Department organized and Political Science lectures.

It was decided to continue holding such seminars and lectures.

Item Number 9: South City College's Academic Cultural Fest.

Mr. Amit Dasgupta told that an academic cultural fest be organized in October November. The festival would bring in co ordination among 3 colleges. Ultimately all BSES run colleges might hold a central fest. He explained that presentation of papers by students and participation of students in music, debates, and dance would be included in that Fest.

Members agreed that such a fest would go a long way to bridge interpersonal gap, if any.

Item Number 10: Miscellaneous

As there was no other matter to discuss the meeting ended with a vote of thanks to the chair.

Chairperson of the Meeting

IQAC Co-ordinator